Reseña de / Review of / Ressenya de [size 12]. In all the languages in which the keywords will appear (see below); first, the language in which the review is written.

**Surname, Name (…) Full reference of the work being reviewed** [size 16, bold, according to APA 7th standards but with the full name]

In a separate paragraph, in non-bold and [size 12], include the ISBNs of the different editions (paperback, hardback, e-book, etc.) and, if available, The DOI.

* See, first, the general guidelines for the submission of originals: <https://revistes.ub.edu/index.php/teisel/about/submissions>
* When writing on this template, you have to take special care not to modify any of the formatting (either by typing directly in each paragraph or by using the "copy + paste special + plain text" option in each paragraph). In this way, the formatting of the template will be maintained: **Font (“perpetual”)**, justified, margins, etc.
* Unless otherwise indicated, the line spacing shall be 1.5

A short CV of each author in the languages in which keywords are presented will also be attached. Examples of biodata can be found in the published articles: <https://revistes.ub.edu/index.php/teisel/issue/archive>

Name SURNAME

University or research center (country)

[email@email.email](mailto:email@email.email)

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[size 11,1.15 line spacing, 1.25 indent]

**Keywords:** between 3 and 5 keywords in the language in which the article is written. For the languages listed in the UNESCO Thesaurus (<http://vocabularies.unesco.org/browser/thesaurus>), authors are requested to choose their keywords from among those listed in the Thesaurus [Size 11, 1.25 indent, in bold only in the title “Keywords”, 1.15 line spacing]. Keywords should be written without capital letters (or at the beginning of the word), separated by a semicolon, and with no full stop.

***Catalan:***

**Keywords**: Between 3 and 5 keywords in Catalan, if this is not the language in which the review is written. Follow the same guidelines above (the editorial board can take care of the translation)

***English***

**Keywords**: Between 3 and 5 keywords in English, if this is not the language in which the review is written. Authors are requested to choose their keywords from the UNESCO Thesaurus (<http://vocabularies.unesco.org/browser/thesaurus>). [size 9, italics]. For the rest, please, follow the same guidelines above

***Spanish***

**Keywords**: Between 3 and 5 keywords in Spanish, if this is not the language in which the review is written. Follow the same guidelines above

***Language X (in that language):***

**Keywords:** between 3 and 5 keywords in the target language, if none of the above. Follow the same guidelines above

Paragraph one [size 12, bold, 1.15 line spacing, no previous spacing, and 6-point backspacing].

It is not essential, but the reviews for TEISEL can be structured in paragraphs, unnumbered, and without sub-levels. The text should be in [size 11]. The first paragraph of each paragraph shall not be indented.

The other paragraphs should be indented by 1.25 on the first line. No extra space should be left between paragraphs, but a blank space should be left before the title of the next paragraph. References in the text should follow APA 7th: <https://apastyle.apa.org/style-grammar-guidelines/citations> Footnotes should be avoided where possible. If footnotes are indispensable, use the tool “insert footnote”[[1]](#footnote-2). The note call will go before the punctuation mark, in accordance with APA 7th[[2]](#footnote-3).

Paragraph two [size 12, bold, 1.15 line spacing, no previous spacing, and 6-point backspacing].

If there are quotations, They will be written in a round letter, except for those in languages other than the body of text, which will be written in *italics*. The guidelines of the 7th edition of the *Publication Manual of the American Psychological Association* (APA) will be followed. (Examples of APA in Spanish, Catalan, and English are shown at <https://revistes.ub.edu/index.php/teisel/about/submissions>).

A long quotation, which is longer than three lines, should be composed in a separate paragraph following these instructions:

Example of a long quotation longer than three lines should be composed in a separate paragraph, always in accordance with APA 7th standards. Size: 9.5 pts. 1.5 line spacing. The paragraph margins will have a left and right indent of 1.25 cm. (Surname, Surname and Surname, 2017, p. 50)

URLs will always be preceded by http:// and will be activated as hyperlinks. If items are listed, the following format shall be used:

* The text of item 1 [1.25 left indent; 0.5 French indent; single spacing; no extra space between paragraphs of the same style]
* The text of item 2
* The text of item 3

References [size 12, bold, 1.15 line spacing; no previous spacing, 6 pts. leading and backspacing.]

The guidelines of the 7th edition of the *Publication Manual of the American Psychological Association* (APA) should be followed, but the full name of the authors (not just the initial) should be given. A semicolon should always be used to separate the authors (thus avoiding the conjunction). The DOI (or, if not, the access URL) must be indicated for all references accessible online. [size 11, French indent, single line spacing, 6 spaces between paragraphs]

McEnery, Tony and Hardie, Andrew (2012). *Corpus Linguistics: Method, theory and practice*. Cambridge University Press.

Greifeneder, Elke; Pontis, Sheila; Blandford, Ann; Attalla, Hesham; Neal, David; Schlebbe, Kirsten (2018). Researchers’ attitudes toward the use of social networking sites. *Journal of Documentation*, *74*(1), 119-136. <https://doi.org/10.1108/JD-04-2017-0051>

Abbreviations must conform to the rules for each language (for example: “pp.” in English and Spanish; “p.” in Catalan, etc.). Prepositions should also be adapted to the language in which the article is written (“en”, “in”, etc.).

Please consult articles and reviews published in TEISEL to see different examples of citations and bibliography.

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1. Footnotes in size 9; single spacing; 3 pts. back. [↑](#footnote-ref-2)
2. Footnotes in size 9; single spacing; 3 pts. back. [↑](#footnote-ref-3)